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To: The Cathaoirleach and Each Member of Roscommon County Council

Date: Wednesday, 22 March 2023

Re: Notice of Monthly Meeting

Dear Member,

Notice is hereby given that the Monthly Meeting of Roscommon County Council will be held in the Council Chamber, Áras an Chontae, Roscommon on **Monday, 27th March, 2023 at 2.15 pm** to discuss the agenda set out below.

The Register of Chief Executive Orders will be available for inspection at the meeting.

You are hereby requested to attend.

Yours sincerely,

Patricia Bohan

Patricia Bohan
Meetings Administrator

This meeting may be filmed for live or subsequent broadcast via the Council's website. At the start of the meeting the Cathaoirleach will confirm if all or part of the meeting is being filmed. You should be aware that the Council is subject to the Freedom of Information Act 2014 and the Data Protection Acts 1988 to 2018 and data collected during this webcast will be retained in accordance with legislation. Therefore by entering the Council Chamber and using the seats around the meeting tables, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting. Members of the public and press should confine themselves to the area provided so that their image is not captured on film.

PAIDIR

AGENDA

1. Disclosure of Conflict of Interest (Section 177 of the Local Government Act 2001 as amended)
2. Adoption of Minutes
 - Minutes of Plenary Meeting held on 27.02.2023
3. Matters Arising
4. Management Report
 - Report for February 2023

5. Tidy Towns and Amenity Grants 2023
(to be circulated)
6. Presentation on the Group Water Scheme Drinking Water Source Protection Pilot Project -Phase II-
Final Report
 - National Federation of Group Water Schemes
7. Protocol for Dealing with Complaints made against Elected Members of Roscommon County
Council
8. Chief Executive Business
9. Notice of Motion - 5.23 Cllr. Ward - Compensation for farmers affected by flooding at Lough
Funshinagh
“I am calling on the Government, the Minister for Finance, Mr. Michael McGrath T.D and
the Minister for Agriculture, Food and the Marine Mr. Charlie McConalogue T.D to provide
the necessary compensation to the farmers that have lands on or adjacent to Lough
Funshinagh that are badly affected by the flooding since 2015”
10. Correspondence
11. Councillors Conferences - Payment/Attendance
 - Approval of payment for attendance at Training and Conferences
12. Votes of Congratulations and Sympathy
13. Any Other Business

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Complaint form for complaints made against Elected Members of Roscommon County Council

The Code of Conduct for Councillors (<https://www.gov.ie/en/publication/48675-code-of-conduct-for-councillors/>) sets out principles and standards of conduct, respect, dignity, equality and integrity for Councillors, in performing their functions and in their relationship with each other, Council employees and with the public. The code is intended to inform the public of the conduct it is entitled to expect from its elected representatives and uphold public confidence in local government. A protocol was written having regard for the Code of Conduct and is intended to deal with complaints of contravention of this code.

You may use this form to make a complaint to the Ethics Registrar for Roscommon County Council that a councillor has, or may have, failed to comply with the Code of Conduct for Councillors.

Please use black ink and complete sections 1 and 2 in block capitals.

Section 1: Complainant's Details

Mr/Mrs/Miss/Ms/Dr/Other (please specify):	
Surname:	
Forename(s):	
Address:	
Eircode:	
Email:	
Mobile telephone number:	
Home telephone number:	

Please tick the box that best describes the capacity in which you are making your complaint:

- I am complaining as a member of the public
- I am complaining as a council employee
- I am complaining as a councillor or a former councillor
- I am complaining on behalf of a public body - please specify the body and your position in it:
- I am complaining on behalf of a third sector position in organisation - please specify the organisation and your it:
- I am complaining in another capacity - please provide details:

Section 2: Who are you complaining about?

Name of the Councillor you consider has failed, or may have failed, to comply with the Code of Conduct for Councillors:

Name of the Councillor's Local Authority:

Section 3: What are you complaining about?

Provide full details of why you consider the Councillor named in section 2 of this form has failed, or may have failed, to comply with the Code of Conduct of Councillors. Give as much detail as possible about the Councillor's conduct, describing what the Councillor did; when this happened (including the actual date(s), if possible); and where it happened. (If there is not enough space here, continue on a separate sheet and attach it to this form.)

If the conduct you are complaining about happened more than six months ago, please explain why you have not complained to the Ethics Registrar before now.

Section 4: What evidence do you have to support your complaint?

Provide full details of the evidence you have, or that you are aware of, which supports your allegation that the Councillor has failed, or may have failed, to comply with the Code of Conduct for Councillors. (If there is not enough space here, continue on a separate sheet and attach it to this form.)

If possible, please provide a copy of the evidence you have referred to above. Otherwise, please provide full details of where the evidence can be obtained.

Section 5: Are there any witnesses to the conduct you are complaining about?

If there are any witnesses who can confirm what you have stated about the Councillor's conduct, provide their full names, addresses and telephone numbers. Please also explain how you know the witness(es).



Section 6: Declaration

I wish to complain to the Ethics Registrar that the Councillor named in section 2 of this form has, or may have, failed to comply with the Local Government Act 2001 - Code of Conduct for Councillors.

I understand that if my complaint is investigated, my name and details of my complaint will be passed to the Councillor, as part of that investigation.

I have informed any witnesses I have named in section 5 of this form that I am passing their details to the Ethics Registrar in connection with my complaint and that if my complaint is investigated, they (the witnesses) may be required to give evidence.

Signature:

Date:

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